

**TOWN OF NICHOLS
REGULAR MEETING
DECEMBER 28, 2022**

Town Supervisor, Esther Woods, brought the meeting to order at 7:00 pm in the Nichols Elementary School located at 139 Ro-Ki Blvd Nichols NY 13812

PLEDGE OF ALLEGIANCE

ROLL CALL;

Supervisor Esther Woods (present), Councilperson Bill Middleton (absent), Councilperson Rose Cole (present), Councilperson Brenda Fay-Pelotte (present).

ALSO PRESENT;

Kem Hart-Baker (Historian), J. Ladd Yost and Karen Hall (Town Clerk).

MINUTES -

Motion to approve minutes from December 13, 2022 made by B.Fay-Pelotte 2nd by R .Cole.

Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

NEW BUSINESS –

Hunt Creek Project Bids -
Hunt Engineering



POSITION

RATE

Principal-in-Charge	\$185
Managing Architect/Engineer/Senior Project Manager	\$165
Project Architect/Engineer/Project Manager	\$125
Project Surveyor	\$120
Technology Consultant	\$100
Architectural/Engineering Designer	\$97
Architectural/Engineering Technician	\$93
Technology Technician	\$93
Survey Technician	\$87
Clerical Support	\$67

2023 Rate Schedule

Personnel Time:

These rates include compensation for personnel, time, equipment, insurances, and overhead which would ordinarily be incurred during the performance of our work. Rates are subject to increase yearly.

The rates to be used for field survey personnel Connected with Public Works Projects will be based on the State of New York Department of Labor Prevailing Rate Schedules.

Reimbursables:

Title	Rate
Certified Asbestos Project Designer	\$155.25 / hour
Certified Professional Erosion & Sediment Control (CPESC)	\$155.25 / hour
Certified Floodplain Manager	\$155.25 / hour
Senior Professional Engineer	\$146.75 / hour
Senior Professional Land Surveyor	\$143.75 / hour
Professional Engineer	\$123.75 / hour
Senior Building Code Official	\$118.00 / hour
Professional Land Surveyor	\$115.00 / hour
Engineer	\$109.25 / hour
Construction Project Manager	\$109.25 / hour
Building Code Official	\$106.50 / hour
Land Surveyor	\$97.75 / hour
Construction Inspector	\$86.25 / hour
Engineering Technician	\$83.50 / hour
Senior Technician	\$80.50 / hour
Technician	\$74.75 / hour
Clerical	\$72.00 / hour
2-Man Crew	\$126.50 / hour
2-Man Public Works Crew	\$224.25 / hour
Travel Expenses	Rate
Automobile Mileage	\$0.80 / mile
Survey Van	\$1.10 / mile
Copies	Rate
Color (8 1/2" x 11")	\$1.50 / copy
Color (11" x 17")	\$2.50 / copy
"D" size Black & White plot	\$2.00 / copy
"E" size Black & White plot	\$2.50 / copy
Black & White Mylar	\$20.00 / copy
"D" size color plot	\$5.00 / copy
"E" size color plot	\$6.00 / copy
Engineering Reports	\$150.00 / copy
SWPPP Reports	\$400.00 / copy
Direct Expenses	Rate
Direct Reimbursable Costs	Cost plus 15%

Organizational Meeting - Motion to set Organizational Meeting on January 5, 2023 at 6:00 pm made by R. Cole 2nd by B. Fay-Pelotte.

Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

Meeting will be held at 139 Ro-Ki- Blvd, Nichols, NY 13812 in Room 8.

**ADDITIONAL NEW BUSINESS -
COMMITTEE REPORTS -
OLD BUSINESS –**

Dog Control Officer - E. Woods will respond to the letter of interest received to set up an interview.

Tioga County IT Shared Services update - B. Fay-Pelotte submitted cost estimates from the County for the Board to review. R. Cole said that going with phone services with the county, the Town could save approximately \$4,000.00.

Motion to approve County Shared Services to install phone systems and phones made by R. Cole 2nd B. Fay-Pelotte.

Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

Employee Handbook - R. Cole addressed the Board about concerns the Highway Superintendent had with the Employee Handbook and that it says the Board sets the working hours. The Highway Superintendent's manual states that he sets his employees hours.

Motion to allow the Highway Superintendent to set his employees hours made by R. Cole 2nd B. Fay-Pelotte.
Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

OTHER OLD BUSINESS –

PUBLIC COMMENTS –

J. Ladd Yost asked the Board questions regarding the hiring practices of the Highway staff. K. Hart-Baker asked if a Confidential Secretary had been hired yet. E. Woods stated she had someone in mind but wanted to tell the Board first. K. Hart-Baker had concerns about the Town's other Boards and nepotism. The Board said that they have discussed this with the Town's attorney, he told them that it was ok to appoint family members because our Town is small. K. Hart-Baker discussed with the Board how the other appointed Board members' terms are set. She asked if the Organizational Meeting was open to the public, they answered yes. K. Hart-Baker also discussed with the Board the need to create committees to plan the Town's bicentennial. The Board told her to find the volunteers and a Board member will be a liaison to assist. The Board told her to write something up and they will put it in the newsletter that will be going out to residents and on the town website.

EXECUTIVE SESSION -

Motion to go into executive session to discuss personnel at 7:52 pm made by E. Woods 2nd by R. Cole.
Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

Motion to go out of executive session at 8:06 made by R. Cole 2nd by B. Fay-Pelotte.

Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

MOTION TO ADJOURN –

Motion to adjourn the meeting at 8:06 pm made by R. Cole 2nd B. Fay Pelotte

Roll Vote;

R. Cole (aye), B. Fay-Pelotte (aye) and E. Woods (aye).

Carried 3 aye- 1 absent- 0 No- 0 abstain

Respectfully Submitted,
Karen Hall, Town Clerk
01/06/2023