

*Nichols Town Regular Board Meeting
NOVEMBER 26, 2024
6:00PM*

Board Members Present: Supervisor Esther Woods, Councilperson Brenda Fay-Pelotte, Councilperson Rose Cole, and Councilperson J. Ladd Yost

*Board Members Absent: J. Ladd Yost*in at 6:05*

Others Present: Erica Deretz, Robert Nugent, Ray Thetga, Jr. Will Heveland, Ray Thetga, Sr., LeeAnn Tinney, and Marcy Hill, Town Clerk.

**In at 6:02*

The meeting was called to order by Supervisor, seconded by Esther Woods at 6:00pm

Pledge of Allegiance

Approval of Minutes: A motion to approve the October 29th & November 12th minutes by Supervisor E. Woods, seconded by Rose Cole

Vote: -3 Ayes, 0-No, 0-astain, 1 absent

Acceptance of Financial Reports: A motion to accept the October financial reports by Councilperson R. Cole, seconded by Councilperson B. Fay-Pelotte

Vote: -3 Ayes, 0-No, 0-astain, 1 absent

Public Comments –

Ray Thetga, Sr. - Mr. Thetga stated that he has called the Code Office multiple times to report conditions at the Williams residence on South Main Street. There is junk around and family has been living in fifth wheel trailer.

*Departments-*Note full reports have been given to the board and are on file in the clerk's office.*

Highway – Will stated that he may have jury duty starting Dec 2ⁿ. Gravel Crushing bids included along with the monthly report. The board stated that the two quotes are for different end products. The board would like to request that that highway superintendent does an RFP for this crushing. He was informed that he will need to reach out to others if he doesn't get three RFP's (quotes). The RFP would ensure that the quotes are for doing the same job.

Building & Grounds – Needs a dumpster for the removal of toilets at town hall. The toilets will be removed and capped. The last three desks left from catholic charities are still in the building and Catholics Charities would like to come retrieve them. Ray will set up a time for the desks to be picked up.

Sewer/Water – Report on file.

Code Enforcement – Report on file.

Library – Ann Hill, Dean St. Nichols, NY will be a new Library board member effective January 2025. Moving items from carriage house to the library. The big glass cases will need to be moved prior to moving all other items. Ray will reach out to Will to get a crew of his men to help with the move. Councilperson B. Fay-Pelotte stated that she wouldn't be opposed to looking hiring someone to help

with moving the items. Limit the scope to the big furniture, fragile items. Erica stated that approximately 5 people have requested their items back. All others have allowed items to be held for display.

Erica states that the annual report is upcoming and may need assistance with additional information. Supervisor Woods states she will get this information from the accountants.

The library is looking into getting a video license to show current movies. The cost is approximately \$400.00

New Business:

- A. Budget Transfers Per the request of our accountant the following budget transfers need approval:

\$ 150,000 from BB9901.900.000 to DB 5031.000.000
\$ 350,000 from AA9901.900.000 to DA 5031.000.000

A motion to approve the budget transfers made by Councilperson R. Cole; seconded by Councilperson B. Fay-Pelotte.

\$150,000 from BB9901.900.000 to DB 5031.000.000
\$350,000 from AA9901.900.000 to DA 5031.000.000

Vote: 4- Ayes, 0-No, 0-astain

- B. Abstract & Surveyor - We need to keep moving with the FEMA properties and need to approve the cost of surveyors and abstracts for these two properties. The following are recommendations from Hunt Engineering:

A motion to approve the abstracts be done by Precision Abstract at a cost \$450 for each abstract by Supervisor E. Woods; seconded by Councilperson R. Cole

Vote: 4- Ayes, 0-No, 0-astain

A motion to recommend Twin Tier Land Surveyors at a cost of \$750.00 per survey (\$1500/total) by Supervisor E. Woods; seconded by Councilperson R. Cole.

Vote: 4- Ayes, 0-No, 0-astain

- C. Facilities Agreement Update – An updated Facilities Agreement Update was presented. After reading and discussion of the agreement everyone agreed on the verbiage. The updated facilities agreement is on file in the clerk’s office.

A motion to approve the updated Facilities Agreement made by Supervisor E. Woods; seconded by J. Ladd Yost.

Vote: 4- Ayes, 0-No, 0-astain

- D. Library Air Conditioning – Councilperson Rose Cole stated that the only place to have a mini split unit would have to be placed above the stained-glass window. It was agreed that this is not an option. Other options would be using “portable” units. The portable units are very efficient. It was mutually agreed after discussion not to install mini split units.

- E. Employee Handbook Updates for 2025 – The only thing that needed to be removed was the word bookkeeper. All employees will have to submit a timesheet.

- F. Timesheets - A new timesheet will be created to be disbursed to all employee. As of January 1, 2025 everyone will be using the new formatted timesheet.

Old Business:

1. *Signage for Town Hall & Library. Quotes from last month's meeting were reviewed. The "blasted" background was \$6900 Town Hall and \$4350 for the Cady Library.*

A motion to approve the quotes for signage (NTE \$15,000) made by Councilperson R. Cole, seconded by J. Ladd Yost

Vote: 4- Ayes, 0-No, 0-astain

A motion to make a donation to the Library for holiday decoration made by Councilperson R. Cole; seconded by Supervisor E. Woods

Vote: 4- Ayes, 0-No, 0-astain

2. *Library Front Porch – waiting for handrails. Everything else has been completed.*

3. *Depot Road Reimbursement – Awaiting closeout. Paperwork has been submitted.*

4. *FEMA Properties – Continuing to move forward with closeout*

A motion to approve vouchers and pay bills by Supervisor E. Woods, seconded by Councilperson R. Cole.

Vote: 4-Ayes, 0-No, 0-abstain

General Fund: \$ 191,486.71

Highway \$ \$158,497.09

Library \$6000.88

Sewer/Water \$138,551.23

A motion to move into Executive Session by Councilperson B. Fay-Pelotte; seconded by Councilperson J. Ladd Yost.

Vote: 4-Ayes, 0-No, 0-astain

A motion to reconvene into regular session and to adjourn at 7:10 pm by Supervisor Esther Woods, seconded by Councilperson Brenda Fay-Pelotte.

All in favor.

Respectfully Submitted,

Marcy Hill

11/26/2024