

**TOWN OF NICHOLS
REGULAR MEETING
April 11, 2023**

Deputy Town Supervisor, Brenda Fay-Pelotte, brought meeting to order at 7:00 pm in the Nichols Elementary School located at 139 Ro-Ki Blvd Nichols NY 13812

PLEDGE OF ALLEGIANCE

ROLL CALL;

Supervisor Esther Woods (absent), Councilperson Bill Middleton (present), Councilperson Ladd Yost (present), Councilperson Rose Cole (present), and Councilperson Brenda Fay-Pelotte (present).

ALSO PRESENT;

Kem Hart-Baker, Ray Thetga Sr., Ray Thetga Jr, Steve Hill, Will Heveland, Caroline Talcott, Zachary Franklin and Marcy Hill (Town Clerk).

MINUTES

Motion to approve the revised minutes from March 29, 2023 made by R. Cole 2nd by L. Yost
Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

No public comments.

New Business:

Brenda Fay-Pelotte reviewed the monthly accountant's reports. She noted that will be reviewing these reports quarterly.

Motion to approve the Supervisor's Report made by Bill Middleton 2nd Ladd Yost
Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

Motion to accept to accept the approve the budget transfers made by Rose Cole 2nd by Ladd Yost
Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

RESOLUTION #7 TO AMEND RESOLUTION#1- GRIEVANCE DAY

Motion to approve Resolution #7 to amend Resolution #1 Change In date for Grievance Day by
Rose Cole 2nd by B. Middleton

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

Castle Crown Towers - There has been recent correspondence with Castle Crown Towers and they will voluntarily put lights on the towers. These lights are mandated for compliance. The Town reviewed with Guthrie One to determine what lights are needed. The tower company will be placing lights on the Mount Pleasant and Babcock Road towers.

J's Clean Sweep Estimate for Town Hall & Historical Museum

After review the estimate it was determined that other quotes should be sought. Bill Middleton will look into getting quotes.

Community Room Reservation procedural change.

The Town Clerk will now be handling ~~the~~ Community room reservations. Please contact Marcy for scheduling this room. A calendar has been created and posted on the door.

Departments:

Will Heveland

Will presented the bucket quote that he had previously been asked for.

There was a brief discussion.

Motion to approve purchase of quoted bucket (ditch digger) by Rose Cole 2nd Ladd Yost

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

Ray Thetga Jr

Ray state that he spoke with Mancini Contracting about the front door. The door does pass code and Mancini feels that they could do a T&M contract for approximately 3-4 hours to tidy our door up. A new door would cost from \$15,000-\$30,000. After discussion Ray will get a more accurate cost of what the T&M will cost us.

Maximum security will be here next Tuesday to switch panic buttons.

Utility Trailer - Prices on trailers range from \$5000-8000. They will all fit up to 3 mowers. These quotes are under the weight limit so anyone can use it. Ray will pick the model he would like and get three quotes for that specific trailer.

He is also working on air conditioning quotes.

Robert Nugent

Not present. Bob submitted a detailed report prior to the meeting.

Kem Hart-Baker -

Kem provided the quote for Kofile to preserve the District 3, Lounsberry School register of attendance.

Motion to approve that Kofile do the preservation of District 3, Lounsberry School register of attendance by Rose Cole 2nd by Ladd Yost

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

Motion to approve the purchase of a black file cabinet (matching) NTE \$300.00 by Ladd Yost 2nd by Bill Middleton

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

Kem stated that she purchased, the previously approved, picture frames this past weekend. She also noted that they cemetery signs that have been down for about 3 years have not been replaced. Ladd will ask around and look for estimates.

Also, next month the historical marker for schoolhouse (Cady Ave) will be placed.

Committee Reports:

Reap - None

Hazard Mitigation – Received grant and they have been updating Hazard Mitigation Plan.

Reviews will be starting in April.

LEPC – Next meeting is in May

Council of Government – None

Old Business:

- Fuel Cards Town Equipment – Nothing new on this.
Do we want to continue using Dandy or do we want to have the Water/Sewer supervisor switch to using the fuel tanks at the [town barn/Highway Garage](#). The usage will be reimbursed to the highway department. [I believe we decided to start using the tanks at the highway garage.](#)
- Insurance Farmer’s Market – Sprague does have our liability insurance. Each vendor has to their own insurance. Other towns are covering their town farmers markets. Rose will talk with the other districts to see how they are covering it.
- Community Business Recognition – Ongoing.
- Newsletter – Rose stated she had shared the newsletter with the other council members. We are looking at every door direct to do the mailing. Curcio was amazing and for around \$500 they could mail out our newsletter. We will be invoiced for the printing and cost of postage. This is well within the budgeted amount. The newsletter will go out to April 19th. This will only go to 13812 zip codes and Nichols PO boxes.
- New Town Hall Project Review final punch list
 - Review estimates, AED training, Doors, Air Conditioner, Roof, Boiler
 - Request approval of carpet protector runner for Clerk’s office – will send to Ray
 - Review Final Punch list status
 - [Phones in general spectrum at WS; Greenlight at Town Barn, Carriage House is only using 607-699-3110. The Verizon at Town barn will be moved after the fire panel has been switched. Disconnected Spectrum services at Water Sewer and Greenlight at Highway Garage. Disconnected all phone lines with RingSquared at the carriage house EXCEPT 699-3110. Verizon is still connected at the Highway Garage until the fire panel has been switched to the new County services.](#)
 - Keys – will be using Bennedum – Bill will work on this with Brenda
 - Assessor’s Desk – has been ordered.
 - Sign’s for clerk parking space
 - Museum sign – like the Town Hall sign. Nichol’s Museum
 - Driveway sign – drawings for the tentative sign from the previous drawings will be sent to Ladd

- Emergency Plan Annexes – County dispatch will handle all [communication between fire departments/ ems and police](#). Continuing to work on plans.
The town will sign up thru NY alert to send out messages. There is an extra town radio [that can be utilized at the Town Hall](#) so that there ~~is~~ [will be](#) communication [between for the town hall incase it is ued as an emergency shelter](#). They next three sections will be discussed during the next meeting [on April 26th](#).
- Depot Rd Project – Nothing new since last meeting.
- FEMA Properties updates – Nothing new since last meeting.

Bicentennial Meeting- Ladd sated that he had a productive meeting with Kem for startup of the committee. The first committee meeting will be Friday, April 28 in the community room. Kem has made some announcements including putting up poster and having it meeting notice published in the press.

Rose asked for clarification on dissucssion from conversation regarding the employee handbook at the last meeting- “Was sick time counted in OT for calculation or just hours worked?” It was clarified that just “Hours worked” were included in this calculation.

Ladd stated that he met with Tom Augustene about health care choices. The outcome was very good - we can do something that will save money and be a very satisfactory plan.

MOTION TO ACCEPT VOUCHERS AND PAY BILLS

Motion to accept vouchers and pay bills by Bill Middleton 2nd by Ladd Yost.

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

MOTION TO ADJOURN –

Motion to adjourn the meeting at 8:20 pm made Bill Middle ton - 2nd by R. Cole.

Roll Vote; B. Middleton(aye), R. Cole (aye), B. Fay-Pelotte (aye), Lad Yost (aye), and E. Woods (absent).

Carried 4 aye- 1 absent- 0 No- 0 abstain

*Respectfully Submitted,
Marcy Hill
4/11/2023*